



Approval of the new Level 2 Adult Social Care Certificate against Skills for Care's qualification criteria

Version 1.2 Wave 2: Level 2 Adult Social Care Certificate qualification development

This process is valid September 2024 - March 2025

Scope of document

This approval process relates to qualification criteria for:

Level 2 Adult Social Care Certificate

Where awarding organisations wish to seek approval for other qualifications, please see our [awarding organisations webpage](#) or contact the National Workforce Development, Capability and Skills team: NWDCS@skillsforcare.org.uk.

Audience

Ofqual regulated awarding organisations planning to develop the Level 2 Adult Social Care Certificate qualification for adult social care.

Introduction

The process for approving qualifications against Skills for Care criteria was originally introduced to support the transition from the QCF to RQF, in agreement between Skills for Care and the Joint Awarding Body Quality Group for Health and Social Care and Children's Sectors. Approving qualifications against a set criteria supports the quality, consistency and understanding of core qualifications across the adult social care sector. It does not replace the awarding organisations responsibilities to register the qualification with Ofqual.

Positioning

To ensure a fair, consistent, and prompt review process the mapping template must be fully completed. If incomplete templates are submitted, further information will be requested, and the review will be placed on-hold until all information is received.

Awarding organisations will need to submit their qualification to Skills for Care for review no later than 28 February 2025. This is to allow a sufficient time period for all steps of the review process to be carried out.

Step 5: Review and decision

Skills for Care will review the qualification against the appropriate criteria and issue a decision no later than 15 working days from receipt of **all documentation** listed in step 4 and providing the intention to proceed was received in good time.

Our response will be either:

- a) **Confirmation that the qualification has been approved.** This means Skills for Care agrees the qualification meets the criteria requirements. Approval includes:

Skills for Care's agreement to supply a letter of support to Ofqual for the qualification should this be required - if this is required, please request via gaservices@skillsforcare.org.uk.
permission to use a branded logo on qualifications documents, subject to guidelines, this logo will be confirmed prior to launch of the qualification
reference to, and promotion of, approved qualifications through Skills for Care literature and webpages.

- b) **Notification that the qualification has not been approved.** This means that Skills for Care has determined the qualification does not meet the criteria requirements. Skills for Care will supply the awarding organisation with an action plan indicating where further work, or amendments, are required.

Once actions have been completed, awarding organisations can re-submit as per Step 4. If actions are required Skills for Care will aim to review within 5 working days.

